



# Chatham County

RESOURCE CONSERVATION EDUCATION CENTER  
GALLERY F.A.R.

## Gallery F.A.R. Exhibition Contract

Gallery F.A.R. (Fine Art of Recycling) is managed by Chatham County's Resource Conservation Education Center. This facility exists to empower our community to conserve natural resources through promotion and education of the visual arts, via the display of contemporary mixed media design and fine crafts by local and regional artist. Gallery F.A.R. serves and responds to Chatham County's community with exhibitions and educational programs that strengthen awareness and stimulates dialogue through artistic expression. Proposals are accepted from individuals for non-degree seeking exhibitions. Artist work must contain at least 70% reclaimed material.

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This contract for exhibition of original artwork by and between *artist* (hereinafter referred to as "Artist") and *The Resource Conservation Education Center* (hereinafter referred to as "RCEC") was entered into this \_\_\_\_\_, 2011.

Artist Name: \_\_\_\_\_

Artist Address: \_\_\_\_\_

City, State: \_\_\_\_\_

Contact number(s) (W) \_\_\_\_\_ (H) \_\_\_\_\_ (C) \_\_\_\_\_

Email address: \_\_\_\_\_

RCEC and the Artist agree to:

1. Exhibition. Artist agrees to exhibit artwork in gallery F.A.R., managed by the RCEC. The work will be on display from \_\_\_\_\_, 2011. Artist agrees not to remove any work from the exhibition prior to the closing date.
2. Delivery & Inventory. Artist will arrange for delivery of work to the RCEC no earlier than *one week* prior to exhibition unless prior arrangements have been made with the Gallery Coordinator. The RCEC Gallery Coordinator retains the right to exclude individual pieces from the exhibition.
3. Sale of work. Artist agrees to pay the RCEC a 20% commission from any sales during this exhibition. The sale of the works will be managed by the artist. Purchasers must agree to leave the art work on display through the duration of the exhibition.

1321 EISENHOWER DRIVE, SAVANNAH GA. 31406

PHONE 912.790.1647 FAX 912.790.1646 CHATHAMCOUNTY.ORG



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4. Insurance. Art work exhibited is exhibited at the artist's risk. Chatham County or the staff cannot be held responsible for damages that may incur at any time, during, before, or after the exhibition of the art work. The artist is responsible for any insurance, if desired.
5. Promotion. For publicity purposes, Artist will provide a resume, artist's statement, photographs and/or any other supporting material about artist and the work. RCEC reserves the right to photographically reproduce work for promotional purposes. RCEC will design all promotional materials and maintain artistic control over the final products.
6. Exhibition-Ready Work. Artist agrees to provide work that is ready for exhibition including any two-dimensional work framed and ready to hang. RCEC will provide technical equipment as required, to the extent possible. If needed please provide technical requirements with this signed contract.
7. Hanging/Installation of Work. RCEC requires a gallery procedures/space planning walk through with the Artist at least *two weeks* prior to the opening of the exhibition. The Artist is responsible for the de-installation of the exhibition. RCEC maintains artistic control over the final presentation.  
**Installation dates are \_\_\_\_\_.**
8. Reception. The Artist is encouraged to hold an opening reception. All refreshments are the responsibility of the Artist. The reception will take place **on, XXXXXXXX.**
9. Gallery Activities. The artist is required to participate in one or more of the following suggested gallery activities: **community workshop/project/program, youth outreach program(s), artist lecture.** (Please list activities below.)

1. \_\_\_\_\_

2. \_\_\_\_\_



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10. Artwork Pickup. Artist agrees to pick up art work on **the afternoon before 3:00 of \_\_\_\_\_, 2011** unless otherwise negotiated with the gallery coordinator in advance of this date. RCEC is not responsible for art work beyond this date. Any art work not picked up within 30 days of the pickup date is considered a donation to RCEC and may be disposed of as RCEC deems appropriate.

The parties agree that this is the entire agreement between the parties concerning the matter addressed herein and all prior written or oral negotiations and agreements are merged herein. Any modifications or amendments to this agreement must be in writing and signed by all parties. This agreement may not be assigned by any party. A signed copy of this contract must be returned to Chatham County's Resource Conservation Education Center, 1321 Eisenhower Drive, Savannah GA 31406 to ensure these exhibition dates.

\_\_\_\_\_  
Artist's signature

\_\_\_\_\_  
Resource Conservation Education Center

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

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